

MINUTES OF THE 63 ACADEMIC BOARD MEETING HELD ON MARCH 14, 2022
AT 3.00 PM IN THE SCHOOL OF TELEMEDICINE AND BIOMEDICAL
INFORMATICS SGPGIMS,

The Member Secretary and Chairman welcomed all the external experts and members. The list of members who have attended the meeting is placed at Annexure – I.

The following external members / experts i.e. Prof. S.K. Sarin, Director, Institute of Liver and Biliary, ILBS, New Delhi, Prof. D.S. Rana Sir Ganga Ram Hospital, New Delhi attended the meeting virtually.

Agenda Item	Details
<p><u>Agenda Item No. 63.01</u></p> <p>Confirmation of the Minutes of 62^{ed} Academic Board Meeting held 21.10.2021</p>	<p>The Minutes of the 62nd Academic Board Meeting held on 21.10.2021 were circulated to all the members vide office memorandum No. PGI/D-541/2021 for information and comments, if any.</p> <p>One representation was sent to the Director vide letter No. PGI/NS/All Faculty/12840/ 2021 dated 16/11/2022, duly signed by all the faculty members of the Department of Neurosurgery. The Director met with all of them and it was decided that the Head & Neck Surgery department should be separately created without any support from the department of Neurosurgery. Director advised the fresh agenda to be put up before the forth coming board meeting.</p> <p>Thereafter the academic board confirmed the minutes of 62nd Academic Board Meeting held on 21.10.2021.</p>
<p><u>Agenda Item No. 63.02</u></p> <p>Action taken on the points arising out of the minutes 62^{ed} Academic Board Meeting held 21.10.2022</p>	<p>The academic Board noted the Action Taken Report on their respective points mentioned below as point wise and agenda number.</p> <p><u>Agenda Item No. 62.02 of 62nd Academic Board.</u></p> <p>Issue of defence personnel fees is being taken care by the Faculty Incharge Research.</p> <p>Action : Faculty Incharge Research</p> <p><u>Agenda Item No. 62.03 of 62nd Academic Board</u></p> <p>a) The Nodal Officer School of telemedicine and Informatics (STBMI) informed the house in detail about the formation of the committee to discuss the creation of Centre of excellence in Telemedicine and Digital Health under the chairmanship of Prof. S.K. Sarin, Director, Institute of Liver and Biliary Sciences, New Delhi. He also informed that the national committee formed by the STBMI is preparing the draft.</p> <p>Action : Nodal Officer, STBMI</p>

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	<p>b) Executive Registrar is also working on creation of placement cell.</p> <p>Action : Executive Registrar</p> <p><u>Agenda Item No. 62.04 of 62nd Academic Board</u></p> <p>A. Executive Registrar informed about the academic calendar placed in the agenda and also informed that TCS will organise the exam of MD, DM/M.Ch will be organised in last week of July.</p> <p><u>Agenda Item No. 62.05 of 62nd Academic Board</u></p> <p>HOD of Microbiology and Pathology have sent letters to Finance Committee and Governing Body for approval and necessary action.</p>
<p><u>Agenda Item No. 63.03</u></p> <p>Report on Academic Activities</p>	<p>The reports of the following academic activities were presented in the Board of Studies for the information to the respective members / commends for comments.</p> <p><u>A. Report on 38th Foundation Day</u></p> <p>The Academic Board was informed that 38th Foundation Day was held on December 14, 2021. Prof. Ravi Kannan, Director, Cachar Cancer Hospital and Research Centre, Silchar delivered the oration through video conference. Shri Rajendra Kumar Tewari, IAS, Chief Secretary, Govt. Of Uttar Pradesh and President of SGPGI presided over the function and gave the awards to awardees below:</p> <ol style="list-style-type: none"> 1. Best Senior Resident (DM) awarded to Dr Jeya Kumar Meyyappan of Nephrology 2. Best Senior Resident (M.Ch) awarded to Dr. Vandan Raiyani, Neurosurgery Department 3. Best Junior Resident (MD) awarded to Dr. Vasundhara Singh of Transfusion Medicine Department. 4. Best Nursing Staff Sister Grade – I, awarded Miss Rachana Mishra, Neurosurgery ICU 5. Best Nursing Staff Sister Grade- II awarded to Ms Jyoti, Neonatology Department 6. Best Technical Officer awarded to Mr Dhiraj Singh, Department of Anesthesiology 7. Best Technician Medical Lab Technologist awarded to Mr Sunil Tewari, Transfusion Medicine. <p><u>B. Research Day Celebration</u></p> <p>The Second Research Day was celebrated on 13.01.2022 chaired by Prof. R.K. Dhiman, Director, Dean and approximately 90 faculty</p>

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members and 130 students presented their research papers. The awards were distributed to the winners by the Director and Dean.

C. Research Activities of SGPGI

The Faculty Incharge Research informed the board in details about the Intramural projects and also informed that they have sent the letter to all HOD's requesting them to ask their departmental faculty to apply for more extramural project.

D. Report on NMC Cell

Prof. Ankur Bhatnagar, Nodal Officer, NMC has informed the house that permission has been received from the National Medical Commission to start MD course in Emergency Medicine department with an annual take of 02 seats and to start MS in Ophthalmology with an annual intake of 02 seats.

He also informed that the formalities have been done regarding the inspection of different department due for 2022.

E. Report on Statistical data of Research Projects.


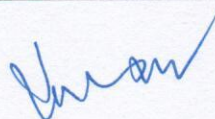
The Dean briefed the report of annual status report of the Institutional Ethics Committee.

F. Report on 01 and 02 courses

The coordinator informed to the Academic Board that in view of the third wave of COVID -19 non joining of MD and DM student the courses were suspended in December 2021 and January 2022 and restarted from February 2022. After the joining of MD, DM/M.Ch students the more courses will be started. After due deliberation it was decided that separate course for Ph.D students will be started followed by basic lab technique course of 12 hours.

Professor Amita Aggarwal also informed the members that NMC has made the Basic Course In Biomedical Research mandatory for all postgraduate students. Director instructed the NMC cell to ensure that all residents will complete this online course in time. Dr Amita also informed that with this compulsory course the 01/02 biostatistics course needs to be modified and the point system for 01/02 courses also needs modification.

Action : Prof. Amita Aggarwal

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G. Report on Telemedicine Activities

The Nodal Officer, School of Telemedicine and Biomedical Informatics informed about the services and establishment of Telemedicine Hub at SGPGI under the Ayushman Bharat Pradhan Mantri Jan Arogya Yojana (PM-JAY).

H. Report on College of Nursing

The report of college of Nursing was presented by the Nodal Officer College of Nursing.

I. Report on Activities of CMT & Allied Health Sciences.

The nodal officer informed the house in details about the First batch of students who finished the course successfully and joined various organisation. Fresh admissions for the batch 2021-2022 were done through TCS in December 2021. He also informed the house that three new courses have been approved by the UP Government.

Agenda Item No. 63.04

Minutes of the Board of Studies Director's Review Committee meeting held on 14.03.2022 and 05.03.2022

As per the prevalent practices, the minutes of the Board of Studies of the Departments were reviewed by the Director's Review Committee consisting of following members.



1. Prof. Aneesh Srivastava, Dean SGPGI
2. Prof. Eesh Bhatia, HOD, Endocrinology, SGPGI
3. Prof. Seema Sharma, HOD, Pathology,
4. Prof. Afzal Azim, Executive Registrar
5. Prof. U.C. Ghoshal, Faculty In-charge Research\
6. Respective Head of Department

The Academic Board discussed the recommendation of the Director's Review Committee and approved the following.

Board of Studies Meeting, Department of College of Nursing on 02.03.2022

After due deliberation the Board has noted the comments and recommended following

- Approved to increase the B.Sc. (Nursing) seat from 40 to 60 per year.
- Approved to increase teaching post : 08 Tutors for increasing the B.Sc. Nursing seat. As per the GO No. 1057/71-100(099)/585/2021 dated 28.12.2021
- Approved to start M.Sc. Nursing course along with 02 post of lecturers as specified.
- Requirement of contractual manpower of Administrative post (Non-Teaching post), the committee suggested to put the proposal before the Joint Director (M&M) to take initiative.
- Adoption of semester systems as per new INC norms.

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- Changes in Non-nursing subject : addition of 02 new subjects and requirement of 01 post of part time teacher for the new course forensic nursing and Indian laws.

Action : Nodal Officer, College of Nursing / JD(M&M)

Board of Studies (Department of Emergency Medicine) held on 12.02.2022

The Academic Board discussed the matter and approved the followings.

- The committee approved the creation of faculty and Residents posts and Junior Residents (PG – Emergency Medicine) for the entire 210 beds i.e. 07 units. This man power shall be utilized in a graded and phased manner as and when required as per the NMC norms as per the chart below;

Emergency Medicine=210 Beds (07-Units) for an Expected Patient Footfall $\geq 1,00,000/\text{yr}$										
Type/Cadre	Unit-01 (30-beds)	Unit-02 (30-beds)	Unit-03 (30-beds)	Unit-04 (30-beds)	Unit-05 (30-beds)	Unit-06 (30-beds)	Unit-07 (30-beds)	Permied as per NMC for 210 Beds (07 Units)	Already Sanctioned by Govt	Proposed by BoS for 210 Beds (07 Units)
Professor	1	-	-	-	-	-	-	1	1	-
Addl. Prof.	-	-	-	-	-	-	-	-	1	-
Assoc Prof.	1	1	1	1	1	1	1	7	1	6
Asst.Prof	2	2	2	2	2	2	2	14	5	9
Senior Residentt	4	4	4	4	4	4	4	28	16	12
Junior Resident	3	2	2	2	2	2	2	45 (15/Y)	5	40

After discussions and calculations done as per NMC norms to run 07 units (210 beds) of Emergency Medicine, the following is the proposed additional manpower required.

- Professor : Nil
 - Additional Professor : Nil
 - Associate Professor : 06
 - Assistant Professor : 09
 - Senior Residents : 12
 - Junior Residents : 40
- (PG Emergency Medicine)

- Approved the list of external experts for faculty examination/ interview/ selection / promotion/Viva etc. for the emergency medicine.

Action : HOD, Emergency Medicine / Executive Registrar

Board of Studies (Department of Haematology) held on 09.02.2022

The board in principle agreed to start new course in DM Hematopathology, which is currently not recognized by the NMC. It was deliberated that the recommendations of the Academic Board should be communicated to NMC through the Director, so that it may take cognizance of the requirement to initiate this super-speciality course (DM Hematopathology) and provide the basic guidelines for initiating the course. Further action in this regards would be taken once the course has been approved by NMC.

Prof. S.K. Sarin strongly supported the need for the course and suggested to modify the name as "DM Hemato-Oncopathology". However it was deliberated by the Board and course name be retained as DM (Hematopathology) only since

- It is More relevant to train candidates in 'hematopathology', which encompasses both benign and malignant haematological disorders.
- Malignant haematology is already incorporated in the course curriculum and forms 50% of the training program.
- Candidates trained in this broad field are likely to have better placement / job opportunities than 'Hemato-Oncopathologists', which will otherwise become a highly specialized course, with limited placement options.
- The course is already existing with the same name in two premier institutes, such as AIIMS, New Delhi and PGIMER, Chandigarh for past more than 10 years.
- The Academic Board approved the increase in seats for senior resident from 06-08 in Laboratory Haematology to meet out the work load of the department.
- The Board suggested that the advertisement for the faculty recruitment should be floated as per the existing seat matrix. If no applications are received for the same, eligible Associate / Assistant Professors may be recruited against these vacant seats. The advertisement for the vacant seats should be modified in light of this discussion. The opinion of the Executive Registrar was also sought in this regards for further necessary action.
- The Academic Board approved the proposed list of External Experts for faculty selection, list of External Examiners for PDCC Hematopathology.

Action : HOD, Hematology / Executive Registrar

Board of Studies (Department of Medical Genetics) held on 27.11.2021

Academic Board deliberated upon the following points and gave recommendations as follows:

- I. The committee recommended to create new 10 posts of SR (HS)
- II. The committee recommended the creation of 2 Faculty posts for Genetic counseling (Qualifications needed- MSc in Genetic counseling with PhD in Medical Genetics or Genetic counseling with 3 years post PhD experience)
- III. Approved the list of External Examiners for DM and PDCC courses
- IV. Approved the list of experts for Faculty Selection.

The NMC guide lines will be followed for the creation of new posts.

Action : HOD, Medical Genetics

Board of Studies, Department of Maternal & Reproductive Health (MRH) held on 04.03.2022

After deliberation the Board has approved the followings.

- The committee in principle agreed to start DM in Maternal and Fetal Medicine subjected to approval of the same from National Medical Commission (NMC). Since this is a new subspecialty course which does not exist in the list of approved courses by NMC should be approached via the letter from Director. Once the new course has been approved, further proceedings for approval by FC/GB etc. should be under taken.
- Approved the List of external experts for faculty selection
- Approved the list of faculty for external examiner for DM / PDCC course in Maternal and Fetal Medicine.
- Approval of Logo

Action : HOD, MRH / Executive Registrar / NMC Cell

Board of Studies (Department of Transfusion Medicine) held on 24.11.2021

After deliberation the Academic Board board approved the following.

- The committee recommended increasing the faculty seats from 09 to 11
- Senior Residents (HS) seat are recommended to increased from 13 to 18
- Junior Resident (MD) seats to be increased from 03 to 07 per year.
- List of examiners, list of experts was approved

Action : HOD, Transfusion Medicine / Executive Registrar

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	<p>Board of Studies (Department of Urology) held on 28.06.2021</p> <p>Academic Board in principle approved the creation of a separate Department of Paediatric Urology, SGPGI in its 59th Academic Board Meeting held on 26.11.2020.</p> <p>62nd Academic Board held on 21.10.2021 suggested to conduct Board of Studies Meeting for creating this new department.</p> <p>Once again the committee in principle agreed regarding the creation of the separate Department of Pediatric Urology provided their new course which does not exist in the list of super-speciality courses gets approval from NMC.</p> <p>It was deliberated that the recommendations of the Academic Board should be communicated to NMC via letter from the Director. Further action in this regards would be taken once the course has been approved by NMC.</p> <p>Action : Nodal Officer NMC / Dean / HOD, Urology</p> <p>Board of Studies (Department of Urology) held on 02.03.2022.</p> <ul style="list-style-type: none"> After the discussion the Academic Board approved to increase the M.Ch (Urology) seats from 04 to 08 as justified. <p>Action : HOD, Urology</p>
<p><u>Agenda</u> <u>Item</u></p> <p><u>No.63.05</u></p> <p>College of Medical Technology & AHSC</p>	<p>Nodal Officer, Medical Technology and Allied Health Sciences brief in details of the agenda and the board has approved the agenda as it is. The Executive Registrar is requested to take necessary action for all the points such as correction in MSc in Nuclear Medicine course and merger of BSc in Anaesthesiology course and B.Sc in OT Technology course etc.</p> <p>Action : Executive Registrar</p>
<p><u>Agenda</u> <u>Item</u></p> <p><u>No.63.06</u></p> <p>Independent Department of Head and Neck Surgery at SGPGIMS</p>	<p>The academic board in principle approves the creation of a separate Department of head and neck surgery at SGPGI The new department of head and neck surgery will be sanctioned its own faculty, resident, technical, nursing and paramedical staff. Infrastructure, equipment Faculty, resident, paramedical, nursing staff and technicians from any other running department will not be shared with the department of head and neck surgery. All such posts will be created after sanction from the Government of Uttar Pradesh as per procedure and</p>

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Government Of Uttar Pradesh rules in accordance with SGPGI act and regulations. For recruitment of faculty and residents all the existing MCI/ NMC norms will be followed. For the recruitment of nursing, technical and other paramedical staff SGPGI norms will be followed.

The new department created will be given its own space which will not be shared with any existing department. The department of head and neck surgery will indent its own equipment overtime depending upon its own need based on proper indent sent by it selected faculty members. OT space will be provided in the vacated Urology/Gastrosurgery OT , ward will be provided in the vacated urology/nephrology ward , OPD in the new OPD block and Department in the vacated C block space of Urology/Nephrology.

Since this will be a completely new department , Dean SGPGI MS will constitute a committee consisting of faculty members from SGPGI, representatives from Finance & JDMM departments of SGPGIMS and external expert (One Senior Faculty Member from an MCI/NMC Recognised M.Ch Head and Neck Surgery Department) to prepare a detailed project report (DPR) for the department. This DPR will suggest the Following in detail with proper justification:

- Infrastructure Requirement: OT, Ward, ICU, Teaching Training & Research Lab
- Area Requirement
- Faculty , Resident requirement
- Nursing , Technical and Paramedical Staff requirement
- The Committee after compiling the above will suggest
- Physical Place for the department including department office , OT, Ward , ICU , Labs etc
- Total Equipment requirement
- Any up gradation required in existing departments to support the New Department of Head and Neck Surgery
- Calculate the total Recurring and Non recurring Budget in consultation with Finance and JDMM representatives.

After approval from Director SGPGIMS, DPR will then be placed in the Finance Committee and then subsequent Governing Body for further deliberation and approval. Once government order in this regard is issued the department would come into shape.

Professor Amit Agarwal Head of Department Endocrine Surgery mentioned that the department of head and neck surgery was primarily being created to cater to the needs of head and neck Oncology. He also gave the example of adrenal surgery which was granted to endocrine surgery after due consultation with department of Urology in the past. In view of these Prof Amit Agarwal was of the view that the non-oncology work like thyroid, parathyroid, reconstructive surgery although part of Head and Neck Surgery Curriculum should remain in the purview of the parent departments.

	<p>The Director suggested that there is always some overlap between the departments hence these patients can be taken up by both departments, since there is no dearth of such patients. He further suggested that this matter may be discussed at length during the Board of Studies meeting for the department of Head and Neck Surgery.</p> <p>Action : Dean / Nodal Officer, NMC/ E.R.</p>
<p>Agenda Item No.63.07 Award of Degree of Doctor of Philosophy to Mr Kapil Kumar Avasthi</p>	<p>The Academic Board considered the recommendation of the examiner and approved the Award of Degree of Doctor of Philosophy to Mr Kapil Kumar Avasthi.</p>
<p>Agenda Item No.63.08 Award of Degree of Doctor of Philosophy to Ms. Poonam Tripathi</p>	<p>The Academic Board considered the recommendation of the examiner and approved the Award of Degree of Doctor of Philosophy to Ms Poonam Tripathi.</p>
<p>Agenda Item No.63.09 Award of Degree of Doctor of Philosophy to Ms Rajni Sharma</p>	<p>The Academic Board considered the recommendation of the examiner and approved the Award of Degree of Doctor of Philosophy to Ms Rajni Sharma</p>

The meeting ended with the vote of thanks to the Chair.

A. Srivastava

(Prof. Aneesh Srivastava)
Dean & Member Secretary
Academic Board

R.K. Dhiman

(Prof. R.K. Dhiman)
Director and Chairman
Academic Board